



**Building Department  
Notification Statement and  
Grading Permit Application**

(\*For Home Construction Only)

Date Submitted: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Receipt# \_\_\_\_\_

Permit# \_\_\_\_\_

**Reference Chapter 88, Erosion and Sediment Control and Stormwater Management**

---

**Notification.**

- A. The applicant shall notify the City in writing a minimum of 5 working days prior to any application to the Iowa DNR for release of any property from a General Permit #2 pursuant to 567 IAC 64.6(b), or any similar successor provision.
- B. The Holder of the State NPDES General Permit #2 can transfer State NPDES General Permit #2 responsibility to new property owners. Transferees must agree to the transfer in writing, and must agree to fulfill all obligations of the SWPPP, and the State NPDES General Permit #2. Absent such written confirmation of transfer of obligations, the applicant remains responsible for compliance on any lot that has been sold. *Reference: Iowa Administrative Code, Section 567, Chapter 64.6, paragraph 6.*
- C. The applicant shall be required to provide the following executed certification:

Address of the Property: \_\_\_\_\_

Print Name (**applicant**): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Print Name (**owner – if different from applicant**): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Description of work (type and extent) to be performed:**

---

**Estimated dates work is proposed: Start and Completion**

---

**IDENTIFY (WITH THE INITIALS OF YOUR NAME) ALL OF THE FOLLOWING THAT APPLY:**

\_\_\_\_\_ (1) "A State NPDES General Permit #2 **is not** required for this site."

\_\_\_\_\_ (2) "A State NPDES General Permit #2 **is** required for this site." The State NPDES General Permit #2 authorization number for this current permit is:

Permit# \_\_\_\_\_ Issue Date: \_\_\_\_\_

\_\_\_\_\_ a) "As owner, I have **not accepted** a transfer of liability."

\_\_\_\_\_ b) "As owner, I **have accepted** a transfer of liability for stormwater compliance, under the requirements of NPDES General Permit #2. Written evidence of this transfer will be provided to the City as part of this application."

\_\_\_\_\_ (3) "The Stormwater Pollution Prevention Plan (SWPPP) which includes this property is the SWPPP related to this authorization number and **has not been prepared separately;**" or

\_\_\_\_\_ (4) "The SWPPP for this property **has been prepared separately**, and a current copy will be provided to the City as part of this application. In addition, written evidence of continued compliance with the requirements of NPDES General Permit #2, including but not limited to SWPPP updates and weekly inspection logs shall be provided to the City."

|                          |  |
|--------------------------|--|
| Signature of Applicant:  | Signature of Owner, <u>required</u> if different from Applicant: |
| Print Name of Applicant: | Print Name of Owner:   |
| Date:                    | Date:  |

**CONTRACTOR INFORMATION - All person(s) who will be accomplishing work under this permit (attach additional pages if necessary):**

**EROSION AND SEDIMENT CONTROL:**

1. Name: \_\_\_\_\_ Phone # \_\_\_\_\_

**EXCAVATION AND GRADING:**

2. Name: \_\_\_\_\_ Phone # \_\_\_\_\_

**OTHERS:**

3. Name: \_\_\_\_\_ Phone # \_\_\_\_\_

**CITY STAFF USE:**

**Date:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_

*Note: The term of a Grading Permit is 365 days from date of issuance, except as noted in Section 88.10 Grading Permit Term.*