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## **JOHNSTON PUBLIC LIBRARY BOARD OF TRUSTEES**

### **MINUTES**

**February 16, 2023**

The Johnston Public Library Board of Trustees met for a regular meeting at 5:30 p.m. on Thursday, February 16, 2023. Present were Emily Betz, Katie Fiala, Dan Marvin, Robert Marvin, Kelly McAlister, City Council Liaison Bryan Burkhardt, Director Eric Melton, and Assistant Director Molly Guerra.

#### **Approve Agenda**

Robert Marvin moved to approve the agenda. McAlister seconded the motion, and it was unanimously approved.

#### **Citizen Comments**

- Melton reported that a Request for Reconsideration Form had been submitted regarding the book *Gender Queer*. He had responded to the patron that the title would remain in the Adult Non-Fiction Collection. He has not heard back from the patron since sending his response.

#### **Meeting Minutes of the January Meeting**

Robert Marvin moved to approve the minutes from the meeting on January 19, 2023. The motion was seconded by Fiala and unanimously approved.

#### **Approve Bills**

Library claims totaled \$20,475.05. Library back charges were \$1,764.98. Robert Marvin moved for approval of the library claims and back charges. The motion was seconded by McAlister and unanimously approved.

### **REPORTS**

#### **Budget and Finance Month-End**

- FY23 total expenditure as of the end of January totaled \$937,957 with 59 percent of the budget spent with 58 percent of the year completed.
- The Library Trust balance at the end of January totaled \$53,662.22.

#### **Statistics**

Melton reported January 2023 statistics with Circulation being up 3.2 percent from January 2022 and PC sessions totaling 906.

### **DIRECTOR'S REPORT**

#### **Programs**

- The library will hold its first Local Author Fair on February 25<sup>th</sup>.
- Summer Reading Program will run from May 20–July 30, 2023.

## **Budget**

- The part-time wage decision package will be part of the budget for next year. The Circulation Assistant Librarian will not be included in the budget. Melton plans to resubmit a request for the position next year.

## **Foundation**

- The Lions Club Book Sale will be held March 2--4<sup>th</sup> at the Lions Club. Proceeds from the book sale benefit the Library Foundation. Most of the books at the book sale come from donations accepted at the library.
- The Library Foundation has approved the purchase of a collection of outdoor musical instruments in honor of Kinney Carnahan. The musical instruments will arrive in the spring. The Library Foundation also approved new moveable outdoor furniture for the patio at the west end of the library to be purchased over the course of 2025 and 2025.

## **COMMENTS**

Robert Marvin informed the trustees that he had submitted his resignation to Melton and he plans to remain on the board until his position can be filled.

With no further comment, Robert Marvin moved to adjourn the meeting at 5:50 p.m. The motion was seconded by McAlister and unanimously approved.