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JOHNSTON PUBLIC LIBRARY BOARD OF TRUSTEES

MINUTES

January 19, 2023

The Johnston Public Library Board of Trustees met for a regular meeting at 5:30 p.m. on Thursday, January 19, 2023. Present were Emily Betz, Katie Fiala, Dan Marvin, Robert Marvin, Kelly McAlister, Director Eric Melton, and Assistant Director Molly Guerra.

Approve Agenda

McAlister moved to approve the agenda. Fiala seconded the motion, and it was unanimously approved.

Citizen Comments

- There were many positive comments about the book tree on display at the library in December.

Meeting Minutes of the December Meeting

McAlister moved to approve the minutes from the meeting on December 21, 2022 with the corrections that the meeting was held on Wednesday, not Thursday, and that the wording in the Reports section should be "FY23 total expenditure as of the end of November totaled \$701,597 with 44 percent of the budget spent with 42 percent of the year past" with "past" instead of "left." The motion was seconded by Fiala and unanimously approved.

Approve Bills

Library claims totaled \$15,443.84. Library back charges were \$17,355.97. McAlister moved for approval of the library claims and back charges. The motion was seconded by Betz and unanimously approved.

REPORTS

Budget and Finance Month-End

- FY23 total expenditure as of the end of December totaled \$812,146 with 51 percent of the budget spent with 50 percent of the year past.
- The Library Trust balance at the end of December totaled \$53,662.22.

Statistics

Melton reported December 2022 statistics with Circulation being down 4.7 percent from December 2021 and PC sessions totaling 664.

DIRECTOR'S REPORT

Technology

- The library went live with the new calendar software January 2nd. Despite a few last-minute configuration changes, the rollout went smoothly. The new calendar viewed on the library's website under the Events Tab.

Programs

- The Adult Reading Challenge began January 1, 2023, and will continue all year long. The library anticipates offering the Adult Reading Challenge each year in the future.
- The library is holding a Local Author Fair on Saturday, February 25th:
 - *Love local lit? You won't want to miss the first Local Author Book Fair at Johnston Public Library! Stop by for some refreshments then mix and mingle with local authors. Authors will present their latest works, answer questions, and sign books in this open house style event. You'll have a chance to browse a selection of books for purchase and enter to win fun literary prizes including local author book bundles! No registration is necessary to attend this singular soiree.*

Collections

- The library has added Tonieboxes and characters for the Learning Tools collection.

COMMENTS

McAlister asked if anyone would be gone for the March 16th meeting because it will fall during Spring Break. It was determined that at least three trustees were available to attend on March 16th.

With no further comment, McAlister moved to adjourn the meeting at 5:51 p.m. The motion was seconded by Fiala and unanimously approved.