



For Office Use Only:
Application No.: _____
Date Received: _____

City of Johnston
Application for Zoning Compliance Letter

The city encourages property owners to verify compliance with the zoning ordinance. If for any reason ordinances of the city are amended, there is a possibility that you may become non-conforming, and your property will no longer conform. This is referred to as “being grandfathered.” It is in your interest and the city’s interest that there is some documentation that you were conforming if the question should arise in the future. Please complete the application and submit to the Community Development Department. The application should be accompanied by any attachments you feel appropriate for consideration and a fee in the amount of \$10.

Date: _____

APPLICANT:

Name/Firm/Corporation

Street City State Zip code

Day Phone Fax

Night Phone Cell phone

Email Address

Property address and legal description: _____

Please list those sections of the code that you do not meet currently, but you wish to establish that you met at an earlier period:

Please indicate what evidence you can provide that would indicate that you were in conformance with the code on that earlier period:

As evidence to substantiate the lawful conformance of a use or site improvement, some of the following may be appropriate for inclusion with your application:

- Aerial photographs.
- Written comments by neighboring residents or businesses who existed during the period in question and can substantiate your information.
- Written documentation or records such as receipts, invoices, cancelled checks.

PRIMARY CONTACT, IF DIFFERENT FROM APPLICANT:

Name/Firm/Corporation

Street

City

State

Zip code

Day Phone

Fax

Email Address

I hereby acknowledge that the above are true and accurate statements.

Signature of Property Owner : _____

For city staff use

The use indicated on the site can be verified as to the use and the date it existed? Yes _____ No _____

Zoning Conformance Approved _____ Zoning Conformance Disapproved _____

Comments: _____

Signature of Zoning Administrator

Date