



# Building Permit Application

City of Johnston

Community Development / Building Department  
PO Box 410 • 6221 Merle Hay Road • Johnston, Iowa 50131

Phone: 515-727-7778 • Fax: 515-278-2033 • buildingdepartment@cityofjohnston.com

Project Address: \_\_\_\_\_

Legal Description / Lot / Subdivision \_\_\_\_\_

Building Setbacks (Proposed from lot lines): Front \_\_\_\_\_ Rear \_\_\_\_\_ Right Side \_\_\_\_\_ Left Side \_\_\_\_\_

Applicant is the:  Property Owner  Contractor  Architect  Engineer  Other (Describe) \_\_\_\_\_

Applicant \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Phone # \_\_\_\_\_

Project Description \_\_\_\_\_

### Building Type

Single Family Detached  Duplex/Bi-Attached  Townhome / Multifamily - # of Dwelling Units \_\_\_\_\_  Commercial Building

### Project Type

Accessory Structure  Addition  Basement Finish  Deck / Pergola

Fence  Pool / Hot Tub  Remodel / Repairs  New Residential

New Commercial Building  Commercial Tenant Improvement Contract Value (Commercial Only) \_\_\_\_\_

Water Service Size (Commercial Only) \_\_\_\_\_ Water Meter Size (Commercial Only) \_\_\_\_\_

Residential water meters will be 5/8" unless otherwise approved.

### Attachments Included

Site Plans  Building / Construction Plans  Outside Engineering Documentation

Energy Documents (REM/rate-RESCheck)  Grading Permit Application  Water Service Application

DNR Lot Transfer Document  SWPPP (2 copies, if required)

### NOTICE

Separate permits and fees are required for Electrical, HVAC/Mechanical, and Plumbing work, State Issued Licensing may be required. Work described in this application must begin within 180 days from the date of issuance of the permit, efforts or work must be continuous until completed and a Certificate of Occupancy or Letter of Zoning Approval is issued, and must be completed as described herein unless amended by the Building Official. All work is subject to inspection and approval by the Johnston Building Department or designee. It is the responsibility of the permittee to seek all inspections and approvals.

It is the permittees responsibility to be familiar with the applicable provisions of the Johnston Code of Ordinances governing work covered by this permit application. The undersigned warrants that he/she has reviewed the necessary ordinances, specifications, provisions, zoning requirements, building, and fire codes applicable to the work described in this application for permit and will defend, indemnify, protect, and hold harmless the City of Johnston, its employees and contactors from any and all liability, from any claim, cause, or action which a person may have or claim to have by reason of any actual or alleged failure on the part of the undersigned to comply with the terms and conditions thereof.

I hereby certify that I have read and examined this application and its attachments and know the same to be complete, accurate, true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I agree to adhere to the plans as submitted and approved by City Staff and will provide notification of any change prior to construction. The granting of a permit does not presume to give authority to violate or cancel any provision of any state or local law regulating construction or the performance of construction.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

PLEASE ALLOW A MINIMUM OF 5 WORKING DAYS FOR PERMIT REVIEW

### OFFICE USE ONLY

Date Completed: \_\_\_\_\_ Total Permit Fees \$ \_\_\_\_\_ Permit No. \_\_\_\_\_

Approved By: \_\_\_\_\_ / \_\_\_\_\_ Failed \_\_\_\_\_

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MPE Req. \_\_\_\_\_

Add. Elev. Req. \_\_\_\_\_



## Accessory Buildings Permit Supplemental Sheet

### Site Plan

- Encompassing the entire property showing the location(s) of **all** easements, fences, septic fields, buildings and encumbrances on the property
- Proposed location(s) of **all** structures with dimensions to property lines
- Total area of **all** existing accessory structures on the property

### Construction Drawings

- Wall section depicting footing size/depth, wall and roof construction type, and building height\*
- Materials to be used
- Dimensional layout of the structure's footprint

### Additional Information

Main House Body/Trim Color: \_\_\_\_\_

Main House Ext. Material Type: (examples: brick, lap board, vinyl etc.) \_\_\_\_\_

Accessory Building Exterior Material Type and Color: \_\_\_\_\_

Accessory Building Dimensions Length, Width, Height at Mid-Point\*\*, and Total Height\*:

\_\_\_\_\_

### Access

Is there a secondary driveway access? \_\_\_\_\_

If yes from what street? \_\_\_\_\_

If yes what is the driveway material: (concrete, asphalt, gravel etc.)

\_\_\_\_\_

Notes: General measurements should be from outside of wall to outside of wall, or outside of wall to lot line.

\* Height is from grade (ground level) to mid-point and to peak.

\*\* Mid-Point is the point half way between the top of wall and the peak of the roof.