



# Rental Housing Application

City of Johnston

Community Development / Building Department  
PO Box 410 • 6221 Merle Hay Road • Johnston, Iowa 50131

Phone: 515-727-7778 • Fax: 515-278-2033 • [buildingdepartment@cityofjohnston.com](mailto:buildingdepartment@cityofjohnston.com)

Rental Property Address: \_\_\_\_\_

Applicant is the:  Property Owner  Management Company  Tenant  Other \_\_\_\_\_

### Applicant

Name / Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Phone # \_\_\_\_\_

Owner of Record  Same As Applicant

Name / Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Phone # \_\_\_\_\_

### Contact information for staff/ personnel with authority to allow entry.

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

### Property Type

Single Family Home / Townhome Unit / Condo Unit ..... \$75.00 / dwelling unit

Condos / Apartments / Townhomes ..... \$75.00 per structure plus \$20.00 / dwelling unit

Number of Rental Buildings: \_\_\_\_\_ Number of Dwelling Units: \_\_\_\_\_

Congregate Residential ..... \$75.00 / building plus \$4.00 / sleeping room

Number of Rental Buildings: \_\_\_\_\_ Number of Sleeping Units: \_\_\_\_\_

Landlord Initiated Inspection ..... \$75.00

Third Party Initiated Inspection ..... \$100.00

See Chapter 153 (the Residential Rental Code) of the Johnston Code of Ordinances for the entire table fee and information not shown.

**TOTAL FEES \$** \_\_\_\_\_

### NOTICE

It is the permittees responsibility to be familiar with the applicable provisions of the Johnston Code of Ordinances governing rental housing as covered by this application. The undersigned warrants that he/she has reviewed the necessary ordinances, specifications, provisions, zoning requirements, building, and fire codes applicable to this application for permit and will defend, indemnify, protect, and hold harmless the City of Johnston, its employees from any and all liability, from any claim, cause, or action which a person may have or claim to have by reason of any actual or alleged failure on the part of the undersigned to comply with the terms and conditions thereof.

I hereby certify that I have read and examined this application and any attachments and know the same to be complete, accurate, true and correct. All provisions of laws and ordinances governing this type of permit will be complied with whether specified herein or not. I agree to adhere to the specification as applicable and will provide notification to City Staff of any change therein. The granting of a permit does not presume to give authority to violate or cancel any provision of any state or local law regulating use of or occupancy of a rental dwelling unit.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

Permit No.

Date Received

Receipt No.

\_\_\_\_\_