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JOHNSTON LIBRARY BOARD OF TRUSTEES

MINUTES

January 20, 2022

The Johnston Public Library Board of Trustees met for a regular meeting at 5:30 p.m. in the East Meeting Room. Present were Dan Marvin – via Zoom, Robert Marvin - via Zoom, Kelly McAlister, Megan Tooker, City Council Liaison Bryan Burkhardt, Director Eric Melton, and Assistant Director Molly Guerra.

Approve Agenda

Tooker moved to approve the agenda. Robert Marvin seconded the motion, and it was unanimously approved.

Citizen Comment

- **There was a suggestion that we have a horror genre section for movies.**
- **A patron asked why we only allow registration two weeks before programs at the library.**

Meeting Minutes of the December Meeting

Robert Marvin moved to approve the minutes from the meeting on December 16, 2021. The motion was seconded by Dan Marvin and unanimously approved.

Dell Invoice - \$2,819.96

Tooker moved to approve paying Dell up to \$2,819.96 for replacement PCs for the library. Robert Marvin seconded the motion, and it was unanimously approved.

Approve Bills

Library claims for the month totaled \$36,642.68 with back charges of \$23,843.79. Tooker moved for approval of the library claims and back charges. The motion was seconded by Robert Marvin and unanimously approved.

REPORTS

Budget and Finance Month-End

- FY22 total expenditure, as of the end of December, was \$758,438 with 52 percent of the budget spent and 50 percent of the year passed.
- At the end of December 2021, the Library Trust balance was \$33,314.19. The budgeted withdrawal from the trust has been transferred to the regular library budget.

Statistics

Melton reported that December 2021 circulation increased by 34.4 percent from December 2020. December 2021 PC sessions totaled 777.

DIRECTOR'S REPORT

1. Covid Update

In response to the recent surge in Covid-19 cases, the City of Johnston has updated their mask policy to the following:

- i. Effective immediately – employees are required to wear masks when social distancing guidelines cannot be followed and/or when riding in a vehicle with others for work purposes. (This does not mean that you must wear a mask when in common areas, just in those instances where you can't avoid being close to others.)

2. Programs

- a) The name of the online book club has changed from “Silent Book Club” to “Lonely Readers Club” after learning that “Silent Book Club” has been trademarked.
- b) The Youth Services department has partnered with a Johnston FTC (First Tech Challenge) group to offer a Lego robotics program for 11-13 years olds:
 - i. A fun, laid-back robotics class for kids 11-13 years old. This club is for kids at any level of knowledge in robotics, and we encourage anyone interested to try it out. Instructors are coaches and students from the Johnston Robotics Team and will teach participants how to build a Lego robot and program it. There will be some chill mini-competitions for fun. Kids should try to come to every lesson as we will build upon our knowledge, but drop-ins are welcome as well. Snacks and necessary materials will be provided. We will be meeting once a month on Saturdays from January to July from 3pm to 4:30pm. Registration appreciated.
- c) The monthly craft workshop for adults has been well attended. Dreama Deskins, IT and Technical Services Librarian and Lori Elrick, Technical Services Library Associate, run the program and offer an in-person or a take-and-make option. The latest program, held on Sunday, January 2nd, attracted 46 attendees.
- d) The library continues to offer two of our adult book clubs, Lunchtime Lit and Thursday Night Book Club, in-person and via Zoom.

3. Building & Grounds

- a) Jarnagin Painting completed some drywall and painting work the first week of January.

COMMENTS

McAlister welcomed Burkhardt to the library board meeting as the City Council Liaison.

Burkhardt asked if the library collects demographic information about attendees at programs. Melton noted that children's programs are generally designed for age groups, so that demographic is available. For adult programs, Melton stated that the library is not collecting demographics on attendees.

With no further comments Dan Marvin moved to adjourn the meeting at 5:51 p.m. The motion was seconded by Robert Marvin and unanimously approved.